



# **KENN PARISH COUNCIL**

SUMMONS TO ATTEND ALL Members are requested to attend the Statutory Annual Meeting of KENN PARISH COUNCIL on:

Date: Monday, 30 April 2018  
Venue: **New Church Room, Kenn Street, Kenn**  
Time: **19.30pm**

Parish Clerk  
Eleanor Wade  
98a Walton Road  
Clevedon, BS21 6AN  
Tel: 07580 195 645  
clerk@kenn-pc.org.uk

Signed: Eleanor Wade, Parish Clerk 25 April 2018

## **AGENDA**

- 1 **Elect Chairman of Council** 2018/19 and signing of their Declaration of Acceptance of Office
- 2 **Elect Vice Chairman of Council** 2018/19 and signing of their Declaration of Acceptance of Office
- 3 **Public Participation** to suspend Standing Orders for communications from members of the public, NSC Councillors representing Yatton Ward and NSC Liaison Officer. Also, for any Kenn Councillor declaring a prejudicial interest on an agenda item to comment under the Code of Conduct section 12 (2)
- 4 **Apologies for Absence**
- 5 **Declarations of Interests** on items on the agenda by Members (reminder of the duty to state a Declaration of Interest at this time or as soon as it becomes clear during consideration of an item)

### **Statutory Annual Items**

- 6 **Cheques**, to confirm the cheque signatories for the Council Year 2018/19
- 7 **Annual Review** (details in the agenda report) of:
  - Assets, Standing Orders, Financial Regulations, Risk Assessment, Computer Security
  - Member's Registration of Interests – any changes or updates to report
  - Appoint or reaffirm Councillors with special responsibilities

### **Minutes**

- 8 **Annual Parish Meeting** To agree as correct record the minutes (to be signed at the APM in 2019) and to consider any items raised by local government electors at the meeting
- 9 **Minutes** to approve the minutes of the Council meetings held on 7 March 2018

### **Items from those minutes**

- 10 Broadband (min 18/28) – updates
- 11 Highways, verges and hedges (min 18/29) Memo annual verge cutting is at end of May – updates
- 12 Speeding and traffic (min 18/30) – updates
- 13 General Data Protection Regulations (min 18/31) – update
- 14 Barns Ground Pond (min 18/33) – update

### **Planning Items**

- 15 Decisions: 17/P/5055/OUT & 18/P/2176/FUH – both available on the NSC website and at the meeting
- 16 Planning Applications:
  - 18/P/2582/FUL – Edwards Kenn Business Park, Barns Ground, Kenn, BS21 6ST  
Alteration to storage area turning area to allow space for extension
  - 18/P/5382/OUT – Little Mead, Kenn Rd, Kenn, BS21 6TS Outline Permission for a new dwelling. All matters reserved for subsequent approval except access which is to be determined
- 17 Planning Enforcement– agenda report
- 18 NSC Town & Parish Planning Workshop – 10 May 2018
- 19 Adoption of NS Sites & Policies Plan Part 2: Site Allocation Plan consultation – deadline 22 May 18

### **Highway items**

- 20 Setting up for roadworks email alters– agenda report
- 21 Modification consultations: (1) Order 63 Claverham Drove to Kenn Moor (2) Order 61 Lilypool Drove

### **General Items**

- 22 Preparation for National Events – agenda report
- 23 Flowers for planters – agenda report
- 24 Somerset Village of the Year– agenda report
- 25 Education Provision in North Somerset– agenda report

### **Accounts & Finance Items**

- 26 Calor Rural Community Fund – agenda report
- 27 Insurance Renewal – agenda report
- 28 Annual Audit of Accounts for 2017/18 – agenda report
- 29 Receipts and accounts for payment and Budget Report – agenda report

- 30 **URGENT BUSINESS as permitted** by the Local Government Act 1972.

For a matter to be considered 'urgent' the following question must be addressed: *'What harm would happen to the public interest from leaving it until the next meeting?'* If harm can be demonstrated, then it is open to the Chairman to rule it is considered as urgent. Otherwise the matter cannot be considered urgent within the statutory provisions and notice can be given for the item to be placed on the next agenda.